



GLOBEX LOGISTICS

**CF Asia 2023
17 - 19 April 2023
Pan Pacific Singapore
Singapore**

Shipping Guidelines for International Exhibitors

GlobeX Logistics will be coordinating shipments to the above show. The information following is intended to provide you with a complete comprehensive set of instructions to ensure a smooth movement of your exhibit properties.

Shipping Deadlines:

For Courier Shipments:

Copy of Documents:	5 working days prior to shipment arrival
Consignments:	April 10-12

Airfreight

Copy of Documents:	3 working days prior to shipment arrival
Consignments:	April 10-12

IMPORTANT:

(1) A late arrival surcharge at 25% of the basic handling rate will be imposed for shipments arriving after the deadlines.

(2) Airport storage and/or warehouse storage incurred due to the early arrival of shipment or late receipt of documents will be charged to agents/exhibitors as per outlay.

Documentation Requirements:

The following documents and information are required for declaration and clearance:

- Commercial/Proforma invoice
- Packing List
- Copy of Airway Bill (Applicable for air shipments only)
- 1 copy of Insurance policy (if insured)
- ATA Carnet (if applicable)

NOTE:- Singapore Customs are strict and thorough in their examination of goods. All packages can be expected to be opened and contents checked against the Combined Commercial Invoice & Packing List.

Customs fines will be imposed on the exhibitor in cases of Undervaluation, Non-declaration, and Erroneous declaration. In such cases, DSV shall not be responsible for any delay in clearance. Customs

finer and extra expenses incurred shall be borne by the exhibitor. Exhibitors are therefore strongly reminded to declare the true market value of their goods and be extremely careful in their preparation of documents.

Consignment Instructions:

All exhibition goods by AIRFREIGHT must be sent "Freight Prepaid". Shipping details MUST BE stated as:

Consignee:
DSV SOLUTIONS PTE. LTD.
c/o DSV Fairs & Events
Singapore No. 5 Changi North Way, Level 5
Singapore 498771
For: CF Asia 2023
Attn: Mr Ghazali Saad
Tel. +65 9693 4759

Notify Party: SAME AS CONSIGNEE

All documents such as Airwaybill must show the above mentioned accordingly as the consignee. Failure to comply may cause delays to the clearance of the shipment and additional surcharges for amendments will incur. (A 5% outlay commission will be imposed on all "Freight Collect" consignments).

Please scan and email PRE-ALERTS with documents to: twarren@globexlogistics.net

Case Markings:

For easy identification, all packages shall be marked as follows:

CF Asia 2023 c/o DSV Fairs & Events Singapore
Attn: Mr Ghazali Saad

Name of Exhibitor :	_____
Stand Number :	_____
Case Numbers :	_____
Gross Weight/Net Weight :	_____
Dimensions :	_____

Customs Regulations:

PERMANENT IMPORTATION GOODS & SERVICES TAX (GST) ON PERMANENTLY IMPORTED GOODS

All goods sold, disposed, or given away or not re-exported at the end of the exhibition will be subject to a GST of 8% of the CIF value.

GST ON LOCAL SERVICES RENDERED

All services rendered on-site or locally which includes sale of packing materials will be subject to 8% GST as per Government's regulation.

PACKING OF EXHIBITS

All packing cases MUST be built to international shipping standards with screws (not nails) for all opening sides, as well as to withstand multiple handling and natural elements.

We strongly advise against packing into cartons as any damage claims will not be accepted due to unsuitable packing.

Note that fumigation is not required for wooden cases coming into Singapore.

GlobeX Logistics Contacts:

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