

The UPS Store 6345™
Omni San Diego Hotel
675 L Street – Level 4
San Diego, CA 92101
Phone (619)645-6574

Store6345@theupsstore.com

Staffed Hours: Mon-Fri 8am-4pm, Sat-Sun 9am-2pm

The UPS Store



OMNI  HOTELS & RESORTS
san diego

Meeting Planners,

Please reference the following information regarding having materials shipped to and from the Omni San Diego Hotel. All packages and freight deliveries are managed through The UPS Store, which acts as the business center and package services department for the property. To ensure proper processing, please address all materials intended for events as follows:

Omni San Diego Hotel
Attn: Group Contact Name and Name of Convention
c/o: Convention Service Manager's Name
675 L Street – Level 4
San Diego, CA 92101

Please note that all packages sent to the hotel will incur a handling charge based upon the weight of each item according to the list below:

Package Handling Fees	
Incoming or Outgoing Rates	
Carrier Envelope	\$3.00
Padded Pak	\$6.00
1-10 lbs	\$6.00
11-21 lbs	\$12.00
22-41 lbs	\$25.00
42-60 lbs	\$50.00
61-100 lbs	\$80.00
101 lbs and over	\$120.00
Crates & Pallets	\$275.00

Package Handling fees include receiving of the materials, storage for up to 10 days, and delivery to the location of the recipients choosing within the hotel. If you would like to arrange delivery to your meeting space prior to your arrival or if you have questions, please do not hesitate to contact The UPS Store Business Center by phone or e-mail. Store Manager, Rick Scogin, may also be contacted directly for any advanced needs, inquiries, or requests at rscogin6200@theupsstore.com.

**All deliveries requiring forklifts or involving freight larger than 5ft tall and/or wider than 4ft, computer equipment, or electronic equipment must be arranged for in advance with The UPS Store team.*

Upon departure of the hotel, please contact The UPS Store Business Center on Level 4 to arrange outgoing shipments. The UPS Store offers a full range of shipping options in addition to providing professional packaging services and materials. The above handling rates also apply for outgoing shipments. This fee includes pickup from meeting space, processing, and guarantee of safekeeping until the pickup occurs by sender's preferred shipping carrier.

Thank you!